

**FEB Minutes**

September 7, 2016

**Members Present:** Dr. Anup Agrawal, Dr. Jack Clampit, Dr. Ron Dulek, Dr. Harold Elder, Dr. Tom Lopez, Dr. Lou Marino, Dr. Robert McLeod, Prof. Joyce Meyer, Dr. John Mittenthal, Dr. Shawn Mobbs, Dr. Uzma Raja, Dr. Ed Schnee, Prof. Jenna Stiffler.

**Others Present:** Dr. Jonathon Halbesleben and Mrs. Kati Hardemon (serving as recorder).

Dr. Schnee called the meeting to order at 10:04 am in the Dean's Conference Room.

1. **Nominations / Vote for Chair of the FEB.** Dr. Schnee asked for nominations for the Faculty Executive Board Chair. Dr. Mittenthal nominated Dr. Schnee and was seconded by Prof. Joyce Meyer. No other nominations were made. Dr. Schnee was unanimously approved as FEB Chair.
2. **Nominations / Vote for Vice Chair of the FEB.** Dr. Schnee asked for nominations for FEB Vice Chair. Dr. Marino nominated Prof. Meyer and was seconded by Dr. Elder. Dr. Lopez nominated Dr. Mittenthal and was seconded by Dr. Raja. Prof. Meyer was elected by a majority vote as the FEB vice chair.
3. **AC 444 changes.** Dr. Schnee stated that for the record an email vote had been conducted to disallow accounting majors from taking this course. This motion had been approved via email vote.
4. **Review of Current Committees.** FEB members reviewed the recommendations from the department heads for faculty to serve on FEB committees. Dr. Emmett Lodree was nominated to replace Prof. Bill Petty on the Undergraduate Programs Committee and Dr. Lonnie Strickland was nominated to replace Prof. Jessica Crew on the same Committee. Dr. McLeod will be consulting with his department to replace Dr. Tom Downs with a new FEB Alternate. Dr. Mittenthal seconded the motion; the committee appointments were unanimously approved.
5. **Revised Academic Qualification Criteria document.** An academic qualifications policy was introduced for approval by the FEB. This document describes the criteria and procedures used by the College to assess the academic and professional qualifications of faculty, as described in Standard 15 of *Eligibility Procedures and Accreditation Standards for Business Accreditation* from the AACSB. The revisions to the academic qualifications require a review of the journal lists for each discipline; Dr. Halbesleben provided a document outlining guidelines for revising journal lists. There was discussion regarding the process of determining whether subdisciplines merited their own journal lists; that issue will be revisited in a future FEB meeting. Dr. Marino moved to accept the academic qualification policy as proposed. The motion was seconded by Dr. Dulek. A vote was taken and the motion to approve the academic qualification policy was passed with two

votes against. The academic qualifications policy will be considered at the next faculty forum meeting.

6. **New Business-** Dr. Dulek brought up the need to reconsider the process for the Austin Cup and suggested it should be awarded in each department rather than putting it to a college wide vote. Dr. Halbesleben agreed to look for any documentation guiding the Austin Cup selection process (e.g., a Memorandum of Agreement) and report back to at the next FEB Meeting.

The meeting was adjourned at 11:04 am by Dr. Schnee.